



# Art Museum of South Texas

## Birthday Party Guidelines

Contact: Alex Chapa (phone) 825.3504 or (email) [AMSTed@tamucc.edu](mailto:AMSTed@tamucc.edu)

Amazing art activities and inspiring gallery adventures will make birthdays at the Art Museum of South Texas truly memorable!

Available to family members of the Museum, birthday party packages accommodate certain age groups ranging from 2 to 12 years old, last for 2 hours and include 45 minutes to 1 hour of hands-on experiences followed by an additional hour of birthday celebration in a private room.

### General Information:

- Birthday parties at the Museum are a benefit of the Household level of membership. To become a member, please call our Membership Department at 361.825.3509.
- Parties are for ages 2 – 12 (see activities for age recommendations).
- Price: \$175 (*full payment must be received to reserve your party date*).
- Parties are 2 hours in length including the hands-on activity. Party host will have 30 minutes prior to party for setup and 30 minutes after party for cleanup.
- Maximum number of children: Up to 12 guests (ages 5 and under) or 18 guests (ages 6 and over); you may invite up to 5 more children for an additional \$35
- Full payment must be received to reserve your party date.
- Cancellation Policy: No fees will be refunded for cancellations made less than 10 business days prior to the party. In case of emergency, the museum will reschedule the party to a day and time convenient for both the customer and the museum. A \$50 administrative fee will be deducted from all cancellations made prior to the 10 business day period. Should an emergency arise for the Art Museum, a full refund will be returned to the customer.

### Museum Rules

- Adult supervision is required during the party. One adult chaperone is required for every 7 children; additional adults may attend the party free of admission, however, maximum occupancy of the party room is 50 people (including children).
- Food and drink are not permitted in the museum/galleries. All food and beverages must be kept in the Kellar classroom or Heldenfels art studio.

### Access to Party Areas

- Party host will have access to birthday party spaces for any decorations/setup 30 minutes prior to party time.
- Rooms must be vacated 30 minutes after the end of the scheduled 2 hours and must be left in the same condition prior to party. Late departures (15 minutes +) will be assessed a \$50 fee.

### All Parties Include:

- All day admission for you and your guests.
- Tables and chairs to accommodate guests (you may rearrange to suit your needs)
- Party room rental for a specified time
- Trash bags and trash receptacles for clean-up
- Art teacher, art supplies (excluding t-shirts) and activity
- A gift for the birthday boy or girl.

### Housekeeping:

- You are responsible for disposing of your trash in the trash receptacles provided in the room.

### **Decorations:**

- You may display freestanding decorations and use tablecloths. Banners and streamers are difficult to adhere to the stone walls and therefore, not suggested. Party host is responsible for setting up and taking down any decorations, as well as throwing away all garbage.
- We do not allow any glitter, confetti or other decorations smaller than 2 inches in diameter.
- Helium-filled balloons are not allowed.

### **Food and Drinks**

- Food such as sandwich trays, cookies, cake and juice are allowed for your celebration. Anything beyond this must be cleared by the Education Department in advance. All food trash must be disposed of in the trash can provided; counters and tables must be left clean.
- Please bring cups, plates, utensils, napkins and ice. Cake & goody bags are not provided.
- Neither a refrigerator nor a stove is provided. Party host is welcome to bring an ice chest.
- All food and drink must stay in the Kellar Classroom or Heldenfels art studio.

### **Additional Guidelines:**

- To ensure that party attendees are appropriately dressed for art projects, the party host is responsible for notifying attendees prior to party date that children may be working with paint and permanent ink. The Art Museum of South Texas cannot be held liable for stained clothing.
- Art facilitators are only responsible for directing the art project and cleaning up the art studio area. They are not responsible for assisting in any other capacity (i.e. setting up the decorations, playing party games, serving food, cleaning). The adult hosting the party must facilitate the party.

### **Party Themes/Projects:**

- Animal Masks* (ages 2-5): Create colorful fun foam masks of favorite animals.
- Cut Paper Animals* (ages 2-5): Create cute geometric shaped animals using colorful paper, chalk and paint
- Mosaic Madness* (ages 2 - 12): Create impressive pictures with colorful bits of paper and found objects! Younger children will use bigger shapes and create simpler designs.
- Princess or Pirate Parade* (ages 5-12): Create crowns, eye patches, hats, and noisemakers to celebrate in style!
- Fabulous Fish Prints* (ages 6-12): Create an island-style beach shirt with brightly-colored fabric paints and life-like rubber fish replicas. Party host or participants will need to bring a white pre-washed t-shirt or other material suitable for printing (pillow-case, canvas bag, etc.). Prints can also be made on paper.
- Paper Cut Aliens* (ages 6-12): Create out-of-this-world symmetrical alien characters using colorful paper, googly eyes and other found objects.
- Under the Sea Collage* (ages 6 -12): Take an underwater voyage into the deep blue sea with paint and other materials to create a shimmering mixed media collage

\*Activities listed above MAY be tailored to your party theme if brought to attention during booking of event.